



VIKRAMA SIMHAPURI UNIVERSITY

Nellore – 524 324, Andhra Pradesh, India

ANTI-SEXUAL HARASSMENT CELL

Proforma for Filing of Complaints of Sexual Harassment

I. Complainant(s):

Student/resident/academic staff/ non-teaching staff/outsider/service provider

Name	
Age	
Sex	
Address	
School/Department/Center	
Phone Number	
Email	

II. Person(s) against whom the complaint is being lodged:

Student/resident/academic staff/ non-teaching staff/outsider/service provider

Name(s)	
Age	
Sex	
Address	
School/Department/Center	
Phone Number	
Email	

III. The Complaint:

1. Is the defendant known to the complaint?	
2. Is this the first incident of this kind? If yes, skip 3 and 4.	
3. Was exactly the same person(s) involved? If no, specify further.	
4. Was the first incident reported? To whom? When? What action, if any was taken?	
5. Approximate date(s), time(s) and location(s) of incident(s), starting from the most recent.	

The complaints may be sent to “The Chair Person, Anti-Sexual Harassment Cell, Women’s Cell, Vikrama Simhapuri University, Nellore -524324” in a sealed cover or through email. The email ID: vsuwomencell@gmail.com. In case of on line complaints, the processing will subject to physical validation of signature of the complainant by the Chair Person/Members of ASHC.

Additional details of the complaint may be recorded here:

(Extra Sheet may be attached if needed)


REGISTRAR
VIKRAMA SIMHAPURI UNIVERSITY
NELLORE - 524 324.