

VIKRAMA SIMHAPURI UNIVERSITY, NELLORE, ANDHRA PRADESH

Administrative Audit of Regular Administrative Staff Only

(Library Assistant/Asst Engineer/Asst Registrar/Superintendent/Senior Asst/ Junior Asst)

During 2019-2022.

The **administrative audit** is to ensure effective performing of specific functions/responsibilities by administrative staff carried out with a focus on involvement to achieve the goal and purpose of the university. The audit includes incurring of expenditure with cost efficiency and effectiveness and discharging duties in compliance with applicable laws and regulations in force from time- to- time.

1. Personal Data

| 1. 1 1 | 1 / A | | | | |
|------------------------------------|---------------|---------|------------|----------|-----------|
| 1.1 Name of the Employee | ETTUGAL | VI VE | KATE | SWARZ | U |
| 1.2 Designation | TUNIORF | 158157 | ANT | | |
| 1.3 Educational Qualification | B.con) | | | | |
| 1.4 Experience in administration (| Years and | Years | Sections | | |
| Fields like Examinations, R' | 2019-20 | FBES 51 | CTION | | |
| Section, Admission, Finance, etc. | | 2020-21 | EE SECTION | W. ESTA | BLISHHENT |
| (Upto 4 diff. experience areas) | | 2021-22 | EE SECTIO | NS ESTAB | USHMENT |
| 1.5 Date of joining | | 9-6- | 1989 | | . , , |
| 1.6 Date of Retirement | | 31-8- | .023 | | |
| 1.7 Qualifications | Year | 1983-8 | | | |
| | Qualification | (B:Con | INTER | | |

Note: Most questions below be answered by Tick Marks; Pl. do the same in the boxes given.

2. Job-Execution: Process and Functions

2.1 Allocation of Duties and Responsibilities

| Proactive Job allocation | Time Frame done | Progress Periodic Review | Slackness Handled | Addl. Responsibility |
|--------------------------|--------------------|-----------------------------|-------------------|----------------------|
| Junia ASN. | 17 Years | Very Good. | - | Taken |

2.2 Targets/Time limits fixed for your Section's activities

| No. of Files to be clear daily | | | % of works to be done as per plan | Staff on leave |
|--------------------------------|---|---|---|----------------|
| 19 | 4 | 3 | 90% | yej |

2.3 Assistance to Section/Head in evolving policies for your Section (Pl. Tick, most important two)

| Provide Ideas | Cite Instances | Serve as a Resource person | Develop Draft Policy |
|---------------|----------------|----------------------------|----------------------|
| ✓ | | - | |

| 2.4 General Flex | ibility to Ex | cel exist | | | | | | | |
|--|------------------|------------------|------------|----------|----------|---------------------------|---------------------|--------|--|
| Freedom to be 'S | MART' | Forg | iving | g One- | ime Err | ors | Setting | g Exan | nples by oneself |
| | Yes | | | yes | | | | yeg | |
| 2.5 Communicat | tion by you | Superior | | 1 / | | | = = | () | |
| Day Starts with | Task Talks | Oral/W | ritte | n Instr | uctions | Pers | uasive mo | de P | rofessional Style |
| 4 | 4 | | ~ | 14 | | | yes | | - |
| 2.6 Motivation p | provided to | you. | l | | | | 1/ | | |
| Word of Apprec | iation Hig | gh level ta | sk a | llocatio | on Exc | change | Pleasantri | ies 1 | Build Team Spirit |
| 2.7 Method of R | enorting of | the activi | ties | carried | out in y | your Se | ection | | yes |
| Through Proper Channel | Directly to t | | I | | Outward | | x Time for | | ss on Confidentiality |
| VI. | _ | 41 | | Vy | , | 10.17 | - 4 days | | NO |
| Fy | | 19 | | 19 | | | () | | |
| 3.1 Do you draf Refer Past Draft | Attempt Fresh | Equip Updat | you | | Seel | yours k Help eriors | elf or take from | En | lp of your superior trust the Task to pordinates |
| Draft | | - | | | Sup | 11013 | | 540 | Ven |
| 3.2 What is the | system of f | | ty in v | our Se | ection? | - Ju | 7 | | 19 |
| Topic-wise filing | | ise filing | | | | g St | pecial files | as VC | /Registrar Seeks |
| les | 4 | 11 | | L | u | | | - | |
| 3.3 Are inward | and Outwar | d Tapal R | Regis | sters m | aintaine | d in yo | our Section | ? (Che | eck the Right Cell) |
| Status | | Inw | | | | | Outward | l | 1 |
| Maintained | | | ty | | | | Yes | | |
| Not Maintained | | | | | | * | , , | | |
| 3.4 State the no | | | spos | | | | T | | |
| Routine | Explan | | | | | Fresh | Replies | | Grievance Letters |
| Letters/Files | Report | | | | ent Repo | Its | 2.Dar | | 5 Days |
| 3.5 How many | days of leav | loly) | vaile | | | e last 3 | | 4- | Sough |
| Casual Leave | | Maternity/ | | arned | FN Per | | | ANF | Permission of |
| Casual Leave | leave 1 | Medical Leave | | eave | 1Hr. | | | 1Hr. | |
| 31. | | 30thous | 7 | Days | A | | | - | |
| 3.6 Do you wor | k on holida | ys/off the | offi | ce hou | | | | | |
| No. of Holidays | | | | | | | | | 16 days |
| No. of Holidays | | | | | | | | | 5 days |
| No. of Holidays | worked in | the last 36 | mo | nths by | your S | ubordi | nate -2 | | - |
| No. of Holidays | worked in | the last 36 | mo | nths by | your S | ubordi | nate -3 | | |

3.7 What is the time limit your section takes to respond to the Government Communications?

| | | UGC/MHRD | | | Other (Pl. specify) |
|------|---------|-------------|-------------|------------|---------------------|
| Days | Routine | 3 to 4 Days | 2 to 3 Days | 2 to 3 Bay | |
| | | | 1 Dear | 2 Down | |

3.8 Do you follow the "Five S" (Sort, Set in Order, Shine, Standardize, and Sustain) system in unkeep of machines/equipments/consumables etc.?

| Upkeep of | Sort | Set in Order | Shine | Standardize | Sustain |
|------------------------|------|--------------|-------|-------------|---------|
| Machines/ Equipments | yes | yes | 44 | 44 | 4y |
| Consumables/Stationery | Les | Yes | Yes | Yes | Yes |

3.9 How many subordinates work under your superior?

| Subordinate Type | Temp. Staff | Office subordinates | Junior Assistants |
|------------------|-------------|---------------------|-------------------|
| Nos. | | | |

4. Financial Matters: (Pl. tick wherever boxes are given)

| Issues | Alternative | Tick Here | Alternative | Tick Here |
|--|----------------------|--------------|----------------------|--------------|
| 4.1 Do you prepare any budget for your Section? | Yes | ~ | No | _ |
| 4.2 Are budgetary allocations fully spent or partially spent? | Full | ~ | Part | - |
| 4.3 Time taken by your Section to process the bills received from Staff/Students | Less than a Month | V | More than a Month | _ |
| 4.4 Do you follow- up the bills processed by you and sent to other Sections? | Yes | / | No | _ |
| 4.5 Have you ever suggested simplification of procedures in bill processing? | Yes | ~ | No | |
| 4.6 Have you ever suggested measures to achieve economy and efficiency in your Section's activities? | 49 | V | | |

5. Legal Matters

5.1 Extent of your awareness of the University's Act, Statutes, Ordinances and regulations?

| Document Types | Univer | rsity's A | ct | Ordin | nances | | | Statutes | S | Reg | ulations | |
|----------------|--------|-----------|------|-------|--------|------|------|----------|------|------|----------|------|
| % Awareness | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% |
| Pl.Tick | V | - | - | _ | V | - | ~ | _ | - | - | / | _ |

5.2 Are you conversant with the basic provisions of Right to Information Act, 2005?

| Document Types | | gations o | | for Re | ptions/Gr jections | | Com | mission | S | for I | | |
|-------------------|------|-----------|------|--------|-----------------------|------|------|---------|------|-------|--------|------|
| % Awareness | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% |
| Pl.Tick | - | 1 | - | / | - | - | - | - | ~ | _ | _ | V |

5.3 Are you dealing with legal suits filed by or against the University?





5.4 Do you take legal notices/Court judgments etc. immediately to the notice of your Superior Officers? (Please Tick)

| Always (100%) | Almost Always (95-100%) | Mostly (90-95%) | 85-90% | Less than 85% |
|---------------|-------------------------|-----------------|--------|---------------|
| Hways (10070) | | ~ | _ | |

5.5 Have you ever filed any legal suit for or against the University? (Tick if done)

| J.J Have you ever med any regul | 2011 101 01 00 | | |
|---------------------------------|----------------|------------------------------|---|
| Filed For the University | - | Filed Against the University | - |

6. Grievances Handling

6.1 Does your Section receive grievances/complaints from Staff/Students? (Pl. Tick)

| - | On Administration | On Teachers | On Students | On Specific functionaries |
|---------------|-------------------|-------------|-------------|---------------------------|
| From Staff | 7 | _ | | V |
| From Students | | | | |

6.2 What is the time limit to handle such grievances/complaints? (State in No. of working Days

since receipt of the Grievance/complaint)

| Time for G or C: | On Administration | On Teachers | On Students | |
|------------------|-------------------|-------------|-------------|---------------|
| From Staff | 7 | 7 | | wittin 5 Doep |
| From Students | _ | | _ | Within 5 Day |

6.3 Was there any appeal to your higher officials against the decision of your Superior in respect of grievances handling?

| Appeal to Higher Officials by | On Administration | On Teachers | On Students | On Specific Personalities |
|-------------------------------|-------------------|-------------|-------------|---------------------------|
| Staff | 1 | - | | NLL |
| Students | | | | NU |

6.4 Does your Superior frequently convene meetings in your Section to receive suggestions for improvement?

| Suggestions Sought | Weekly | Monthly | Annually |
|--------------------|--------|---------|----------|
| From Staff | - | ~ | _ |
| From Students | - | | - |

7 General Attitude/ Aptitude / Aptitude for (IT) Enhancement

7.1How often you have placed Institutional interests above personal interests at critical times for both!

| both! | | | | | | | | |
|-------|------|---|--------|---|--------|---|------|---|
| Range | >75% | V | 51-75% | - | 26-50% | - | >25% | _ |

7.2 How much you have enhanced IT capability since last NAAC accreditation to this time?

| if you have cim | uniced 1 | | | | | 9 | |
|-----------------|----------|--------|---|--------|---------|---------|------|
| >50% | _ | 41-50% | _ | 31-40% | V | ≤ 30% | |
| | | | | | 21 400/ | 21 400/ | >50% |

7.3 How much you have enhanced their Overall capability since last NAAC accreditation to this

time?

Range >40% _____31-40% _____21-30% _____ \leq 20% ______

Date:

SIGNATURE

Place: Davate

Specific Remarks:

Employers and Employers of V.S.V. College, Kowsli and V.S. University.
Nullow are Very Supportive and Clase the administrative
mother from time to time. Encourage at all the stage.

PCERRICATESWARLY)
(SIGNATURE OF THE
EMPLOYEE)

Director, IQAC

dude pased

DIRECTOR
Internal Quality Assurance Cell (IQAC)
VIKRAMA SIMHAPURI UNIVERSITY
NELLORE - 524 324.

Registrar

REGISTRAR VIKRAMA SIMHAPURI UNIVERSITY NELLORE-524 320.

DEPUTY REGISTER
Directorate of Distance Education
Sri Venkateswara University
TIRUPATI-517 562

ASSISTANT REGISTRAR YOGI VEMANA UNIVERSITY
KADAPA-516005.





VIKRAMA SIMHAPURI UNIVERSITY, NELLORE, ANDHRA PRADESH

Administrative Audit of Regular Administrative Staff Only

(Library Assistant/Asst Engineer/Asst Registrar/Superintendent/Senior Asst/ Junior Asst) **During 2017 -2019.**

The administrative audit is to ensure effective performing of specific functions/responsibilities by administrative staff carried out with a focus on involvement to achieve the goal and purpose of the university. The audit includes incurring of expenditure with cost efficiency and effectiveness and discharging duties in compliance with applicable laws and regulations in force from time- to- time.

1. Personal Data

| 1.1 Name of the Employee | PETTOGAN | VENT | CATESWARLU | | | | |
|-----------------------------------|---------------|---------|------------------|--|--|--|--|
| 1.2 Designation | JONNAR AS | CISTA | CATESWARLU NI | | | | |
| 1.3 Educational Qualification | (B.Con) | 818/11 | | | | | |
| 1.4 Experience in administration | | Years | Sections | | | | |
| Fields like Examinations, RTIs, V | VC Section, | 2017-18 | FEE SECTION | | | | |
| Admission, Finance, etc. | | 2018-19 | 1665011010 | | | | |
| (Upto 4 diff. experience areas) | | | FERSECTION | | | | |
| 1.5 Date of joining | | 9-6- | 1989 | | | | |
| 1.6 Date of Retirement | | 31-8- | 2023 | | | | |
| 1.7 Qualifications | Year | 1983-8 | | | | | |
| | Qualification | CBCon | / INTER | | | | |

Note: Most questions below be answered by Tick Marks; Pl. do the same in the boxes given.

2. Job-Execution: Process and Functions

2.1 Allocation of Duties and Responsibilities

| Z.1 / mocation of | Danes and | respon | BIOINTELOS | | | | | |
|-------------------|-------------------|---------|-----------------|-------------------------|-------------|---------|----------------|-----|
| Proactive Job | Time | Progr | ress | Slackness Handled Addl. | | | Responsibility | |
| allocation | Frame done | Perio | Periodic Review | | | | | |
| Junior Asst. | 17 Years | XH | My Good | | _ | - | Taken | |
| 2.2 Targets/Time | e limits fixed | for you | ir Section's a | ctivities | | | | |
| No. of Files to | No. of | Draft | No. of Staff | to | % of works | s to be | Arrangement | for |
| be clear daily | Notes | to | Involved in | work- | done as per | plan | Staff on leave | |
| | process& expidite | | flow | | À | | | |
| 5 | 3 | | 2 | 10 0 | 95 | 7. | Yus | |

2.3 Assistance to Section Head in evolving policies for your Section (Pl. Tick, most important two)

| Provide Ideas | Cite Instances | Serve as a Resource person | Develop Draft Policy |
|---------------|----------------|----------------------------|----------------------|
| | | _ | |

| 2.4 General Flex | cibility to | o Exc | el exist | | | | | | | | | | |
|-------------------|-------------|---------|----------------------------|------------|-------------|--------|-------|--------|-------|----------|------------|---|--|
| Freedom to be " | SMART | ٠, | Forg | iving | g One | -time | Err | ors | | Settir | ng Exa | amples by oneself | |
| | fu | | | | 4 | 4 | | | | | L | les | |
| | 1 | | | | t | 1 | | | | | 1 | | |
| 2.5 Communicat | tion by y | our S | Superior | | | | | | | | | | |
| Day Starts with | Task Ta | lks | Oral/Wi | ritten | Instr | ructio | ns | Pers | suasi | ve mo | de l | Professional Style | |
| ye | 1 | | yy Yus | | | | _ | | | | | | |
| 2.6 Motivation f | | to yo | ou. | 11 | | | | | 1 |) | | | |
| Word of Apprec | | | | k all | ocatio | on 1 | Excl | nange | Plea | asantri | es | Build Team Spirit | |
| Yes | | | yes | | | | | | u. | | | VII | |
| 2.7 Method of R | eporting | of th | | ies ca | arried | out i | in vo | our Se | eotio | 7 n | | - Py | |
| Through Proper | Directly | | | | ward-(| | | | | | Str | ess on Confidentiality | |
| Channel | Head | | Basis | | egister | | | omple | | | | intenance | |
| yy | سن س | | Yes | | Ve | 2 | | 2- | 3 0 | ME | | No | |
| 1 / | | | 1/ | | 1) | | | | | d | | | |
| Refer Past | Attem | | Equip | you v | | 5 | Seek | Help | froi | | E | lp of your superior ntrust the Task to | |
| Draft | Fresh | ρι | Update | | WILLI | | | riors | | .11 | | subordinates | |
| Van | C/ | | M | 1 | | | | W | , | | 1 | 40.1 | |
| 3.2 What is the s | system o | f filin | g done in | n you | ur Sec | ction | ? | 10 | 7 | | | 19 | |
| Topic-wise filing | | | e filing | | | | | S | pecia | al files | as V | C/Registrar Seeks | |
| Yu | | | | | | | _ | | | | | | |
| 3.3 Are inward a | and Outv | vard 7 | rapal Re | giste | rs ma | intair | ned i | in yo | ur Se | ection? | (Che | ck the Right Cell) | |
| Status | | | Inwa | | | | | | | utward | | | |
| Maintained | | | U | y | | | | | | yes | | | |
| Not Maintained | | | / | | | | | | | 1) | | | |
| 3.4 State the nor | mal time | take | n to disp | ose a | a file/ | paper | r | | | | | | |
| Routine | Exp | lanat | ory | | First- | -time | / F | resh | Re | eplies t | to | Grievance | |
| Letters/Files | Rep | orts | | | conte | ent Re | epor | ts | G | overnn | nents | Letters | |
| 1 Day | | 20 | ay | | | 3 Day | M | | | 2 Dog | 1 | 5 Days | |
| 3.5 How many d | | | | _ | | | | | | | OV. | D | |
| Casual Leave | Duty | Me | aternity/ edical ave | Ear Lea | rned ave | FN 1Hr | | nissio | on of | | AN 1Hr. | Permission of | |
| 24 | _ | Le | _ | | | | | _ | _ | | | | |
| 3.6 Do you work | on holi | davs/d | off the of | ffice | hours | s? | | | | | | | |
| No. of Holidays | | | | | | | | | | | | 7 days | |
| No. of Holidays | | | | | | | | bordi | nate | -1 | | 9 days | |
| No. of Holidays | | | | | | | | | | | ar il | - north | |
| No. of Holidays | | | | | | | | | | | | | |

3.7 What is the time limit your section takes to respond to the Government Communications?

| To Who | m Meant | UGC/MHRD | AP Govt. | APSCHE | DST/CSIR, etc. | Other (Pl. specify) |
|--------|---------|------------|-----------|------------|----------------|---------------------|
| Days | Routine | 2 to 3 Day | 2 to 3 pm | 3 t L Down | | () |
| Taken | Special | 2 Roys | (Don | 2 April | | |

3.8 Do you follow the "Five's" (Sort, Set in Order, Shine, Standardize, and Sustain) system in upkeep

of machines/equipments/consumables etc.?

| Upkeep of | Sort | Set in Order | Shine | Standardize | Sustain |
|------------------------|------|--------------|-------|-------------|---------|
| Machines/ Equipments | yus | V. | VII | 1.4 | VIII |
| Consumables/Stationery | Yes | Ky | he. | Lus | 79 |

3.9 How many subordinates work under your superior?

| Subordinate Type | Temp. Staff | Office subordinates | Junior Assistants |
|------------------|-------------|---------------------|-------------------|
| Nos. 3 | 9_ | L | 3 |

4. Financial Matters: (Pl. tick wherever boxes are given)

| Issues | Alternative | Tick Here | Alternative | Tick Here |
|--|----------------------|--------------|----------------------|--------------|
| 4.1 Do you prepare any budget for your Section? | Yes | V | No | |
| 4.2 Are budgetary allocations fully spent or partially spent? | Full | V | Part | |
| 4.3 Time taken by your Section to process the bills received from Staff/Students | Less than a Month | ~ | More than a Month | |
| 4.4 Do you follow- up the bills processed by you and sent to other Sections? | Yes | ~ | No | |
| 4.5 Have you ever suggested simplification of procedures in bill processing? | Yes | V | No | 5) |
| 4.6 Have you ever suggested measures to achieve economy and efficiency in your Section's activities? | | Ty | / | 2: |

5. Legal Matters

5.1 Extent of your awareness of the University's Act, Statutes, Ordinances and regulations?

| Document Types | Unive | ersity's A | ct | Ordin | nances | | | Statutes | 3 | Reg | ulations | |
|----------------|-------|------------|------|-------|--------|------|------|----------|------|------|----------|------|
| % Awareness | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% |
| Pl.Tick | 5 | _ | _ | | - | _ | _ | _ | - | / | | |

5.2 Are you conversant with the basic provisions of Right to Information Act, 2005?

| Document Types | | gations o | | | ptions/Grejections | rounds | | ral/State mission | | Mak for l | ring Rep RTIs | orts |
|-------------------|------|-----------|------|------|--------------------|--------|------|----------------------|------|--------------|------------------|------|
| % Awareness | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% | <50% | 50-75% | >75% |
| Pl.Tick | 1 | - | - | | - | - | / | - | - | / | _ | |

| 5.3 | Are you | dealing | with | legal | suits | filed by | or | against the | University | ? |
|-----|---------|---------|------|-------|-------|----------|----|-------------|------------|---|
|-----|---------|---------|------|-------|-------|----------|----|-------------|------------|---|

| Always (100%) | Alm | ost Alwa | ays (9 | 5-100%) | Most | tly (90-95%) | 85-90% | Less than 85% |
|--|---------------------|--|---------------|---------------------------------------|-----------------------|--------------------------|---|---|
| | | | _ | | | V | - | 2 |
| 5.5 Have you ever | filed | any logo | al cuit | for or aga | ingt th | a University? | (Tick if do | una) |
| Filed For the Univ | | | ai Suit | 101 01 aga | | Against the Uni | ` | nic) |
| Thed for the Oniv | CISIL | у | | | rica | riganist the on | . 01311) | |
| 6. Grievances I | Han | dling | | | | | | |
| | | | | | | | | |
| 6.1 Does your Sec | | | | - | | T | | |
| | On . | Administra | ation | On Teac | chers | On Students | On Sp | ecific functionari |
| From Staff | | | | _ | | _ | | V |
| From Students | | - | | _ | | | | |
| 6.2 What is the tim receipt of the Griev | vance | e/compla | int) | | | | ate in No. | of working Days s |
| Time for G or C: | 10 | On Admini | istration | On Tea | chers | On Students | On Spec | cific Personalities |
| Time for G or C: | | on ridinini | | On rea | CHOID | | 1 | |
| From Staff | |) II / Kalilliii | | - 011 104 | CHOIS | | | Win 5 Days |
| | | | _ | | | nst the decision | heid | tin SDay |
| From Staff From Students | appe | | ır high | | s agair | on Students | hrid hrid on of your | tin SDay |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher | appe | al to you | ır high | ner official | s agair | | hrid hrid on of your | Tim S Day) Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by | appe | al to you | ır high | ner official | s agair | | hrid hrid on of your | Tim S Day) Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by Staff Students 6.4 Does your Sujimprovement? | appe | al to you Administra | ation | On Teac | s again | On Students | on of your | Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by Staff Students 6.4 Does your Sujimprovement? Suggestions Soug | appe | al to you | ation | on Teac | s again | On Students | on of your | Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by Staff Students 6.4 Does your Sujimprovement? Suggestions Soug From Staff | appe | al to you Administra | ation | On Teac | s again | On Students | on of your | Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by Staff Students 6.4 Does your Sujimprovement? Suggestions Soug | appe | al to you Administra | ation | On Teac | s again | On Students | on of your | Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by Staff Students 6.4 Does your Sujimprovement? Suggestions Soug From Staff | appe ag? On a | al to you Administra r frequen | ation ntly c | On Teac | s again | On Students s in your Se | on of your s | Superior in respe |
| From Staff From Students 6.3 Was there any grievances handlin Appeal to Higher Officials by Staff Students 6.4 Does your Sujimprovement? Suggestions Soug From Staff From Students | appe ag? On a | al to you Administra r frequen Weekly | ation ntly c | On Teach onvene more Monthly Aptitude | s again chers eetings | On Students s in your Se | on of your some control of the control of your some control of your some control of the control | Superior in resperence of the South |

7.3 How much you have enhanced their Overall capability since last NAAC accreditation to this time?

31-40%

21-30%

≤ 20%

>40%

Range

Specific Remarks:

Employers and Employers of VSUPG. Centre, Kavali and V.S. University, Nellore are Very Supportive and Clear the administrative musters from time to time. Encourage all

Date:

Place: RAVAL

Director, IQAC

DIRECTOR

Internal Quality Assurance Cell (IQAC)
VIKRAMA SIMMAPURI UNIVERSITY
NELLORE - 524 324.

Signature of the Employee

REGISTRATE
VIKRAMA SIMHAPURI UNIVERSITY]
NELLORE-524 320.

DEPUTY REGISTER

Directorate of Distance Education Sri Venkateswara University TIRUPATI-517 502

ASSISTANT REGISTRAR YOGI VEMANA UNIVERSITY KADAPA-516005.