



VIKRAMA SIMHAPURI UNIVERSITY

Nellore – 524 324, Andhra Pradesh, India

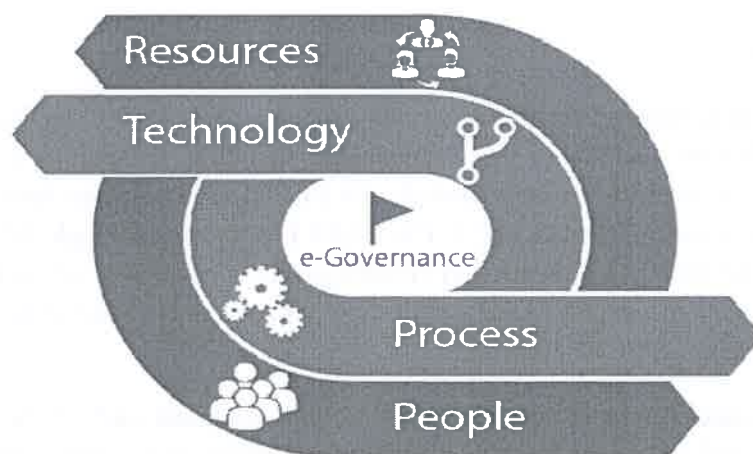
E-Governance Policy

The application of Information technology and communication for the purpose of governance is commonly known as e-governance. Through e-governance information can be distributed in a transparent manner.

The rapid growth of digitalization has led governments across globe to incorporate technology into governmental process. E-Governance is the usage of Information and Communication Technology (ICT) by the government to provide and facilitate government services, exchange of information, communication transactions and integration of various stand alone systems and services. Through e – governance, government services are made available to citizens in a convenient, efficient and transparent manner.

E-Governance is the process of reforms in the way VSU works, shares information and deliver services to external and internal clients for the benefit of both the institution and all the stakeholders that they serve. The university has a policy for implementation of E-Governance in various academic and administrative activities.

The e-governance policy at VSU is an integrated solution that facilitates processing and maintaining large volumes of information related to student admissions, student facilities, hostels, library, examination, academic and administration management etc; VSU started its e-governance with some aspects of functioning like admissions, accounts, admin etc. But, now it has evolved to implement e-governance in many more areas and with this aim in view, policy frame work is drafted.



Objectives of E-Governance

- Implementation of e-governance & e-practices in various functional areas of the institution.
- To promote stakeholder participation through a decentralized approach.
- To improve transparency and accountability.
- Facilitate easy access to the information and to maintain the data on a secure environment.

- Making the institution visible globally.
- Reduce the usage of paper in administration of the institution.
- To provide e-facilities to students, parents and various activities relating to the institution.
- To make the classrooms ICT enabled having desktops, laptops, smart boards, projectors etc.
- To establish a fully automated library.

For simpler and efficient system of governance across the university, the policies are derived into various areas like:

- Website
- Student Admissions
- Examinations
- Administration
- Library
- ICT Infrastructure

The government of Andhra Pradesh has provided Enterprise Resources Planning (ERP) software as an e-office tool for all the universities. ERP has to be deployed, implemented and maintained throughout university operations to get optimal operational benefits for the university, students and all other stakeholders.

Website

Website is the mouth piece of the university and a tool of creating brand image. VSU website is designed with aesthetic appeal and user friendly interface. The website should act as an information center which reflects all the institutional activities, information, important notices, courses offered etc; for easy access to the public. Websites need to be dynamic in nature. For this VSU has to develop an IT cell for constant updating, maintenance and trouble shooting. Training has to be given to the administrative and academic staff to make important updates on the website.

Student Admissions

An open and transparent strategy for the admission process is followed throughout the admission process of VSU. APSICHE undertakes the responsibility of online admissions for the students at various levels. The UG students entered through AP PECET, PG students through AP PG CET, MBA/MCA course admissions through AP ICET, LLB/LLM courses through AP LAW CET, PhD admissions through AP RCET. The admission process covers admission to all under graduate, post graduates, PhD and diploma courses. The application forms can be downloaded along with the information brochure from APSICHE website.

The application deadlines, entrance test dates, counseling, allotment and all the other admission related information is showed on the website, making the whole process of admission transparent and clearly understandable.

VSU has an agreement with the SBI which has a branch at the campus for online/offline payment gateway facility.

Examinations

The examination process is regulated by the university and thus e-governance policy of VSU is adopted in this area of operation too. The examinations of VSU are managed by the Controller of Examinations and his team. It is mandatory to fill examination applications on online, revaluation applications, obtaining hall tickets, uploading of internal marks, results, etc.; through online mode. The entire process of examinations are undertaken by Automation Software (Service provider: Surya Computers), which enables speedy process and declaration of results.

Administration

To provide an easy hassle free and efficient process most of the administration work is carried out with the help of e-office (ERP Software) of the Government of Andhra Pradesh. VSU has to implement e-office to facilitate internal communication, file processing and management, finance and accounts, employee management, hostel administration etc.; Training should be imparted to all the the teaching and non-teaching staff to keep abreast with e-office, and other related technologies.

Library

The library apart from having a huge repository of books and journals should be equipped with additional e-learning resources for the benefit of the teachers and students. New learning resources (Online & Print) like journals and periodicals are to be identified and subscribed taking the recommendation of the Library Advisory Committee on regular intervals. The entire library system from issue to reference is to be automated. The library should provide access to fully automated licensed software for plagiarism check. The staff and students should access the library resources in and outside the campus through e-mode. Desktop systems with adequate configurations and network band width are to be made available in the library for staff and students.

ICT Infrastructure

ICT infrastructure of VSU has an extensive use of ICT services like ERP, e-office, Learning Management System, Wi-Fi, LCD projectors, Digital learning tools & smart boards for effective teaching & learning.

- Microsoft Teams, Google Meet, Zoom, Moodle learning management tools are made available for teachers and students which amplify the learning pace.
- Video conferencing is provided in seminar halls and conference rooms to enable collaborative meetings with external parties.
- The university should ensure that it has adequate number of desktops and laptops for students and staff.
- Office automation packages like Open Office, MS-Office and antivirus to be purchased and updated regularly.
- To provide access to all standard Statistical softwares, scientific typesetting packages, linguistic softwares, econometrics and other computational packages.

The areas of operation for E-Governance mentioned above are illustrative and VSU reserves the right to implement even in the areas not enlisted above. Adequate research is to be done to constantly improve and fine tune the process as per the feedback received from all the stakeholders to make it robust.