

2.2. Were there any difficulties in realizing the Sanctioned strength of students? : **No**

2.3. If 'Yes', what were they? :

2.4. Is the record of attendance maintained for all the courses offered by the Department for the last three years? : **Yes**

2.5. Number of students who lacked the required percentage of attendance in the last three years : **No**

3. Curricular Aspects

3.1. Has the curriculum been updated (Once in three years)? : **Yes**

3.2. If 'No', specify the reasons :

3.3. If 'Yes', list the percentage of syllabus changes made : **25 %**

3.4. Have the changes been made in tune with the Feedback of the students/employers/alumni? : **Yes**

3.5. Whether skill/ employability based courses have been included or not : **Yes**

4. Time-table and Workload

4.1. Are copies of the timetable for all courses offered by the department for the last three years maintained? : **Yes**

4.2. Has provision been made for **PG** student seminar(s) in the timetable? : **Yes**

4.3. Are details of seminar presentation for the current Semester available? : **Yes**

4.4. Total number of teaching hours of the Faculty/ Department/Centre :

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practicals/Labs hours
2019-20	Odd	36	36	-
	Even	36	36	-
2020-21	Odd	36	36	-
	Even	36	36	-
2021-22	Odd	36	36	-
	Even	36	36	-

4.5. Average no. of contact hours / week /faculty member :16

4.6. Average no. of hours devoted for research

including project Guidance/week/faculty member : **06 hours**

4.7. Number of hours devoted for Extension Activities
in a week : **03 hours**

5. Internal Assessment

5.1. Were the Internal examination held
as per the schedule? : **Yes**

5.2. If 'No', please specify the reason :

5.3. Average number of days within which answer papers
were returned to the students after evaluation : **one week**

5.4. Are Internal examination records maintained
for all courses offered by the Faculty/Department? : **Yes**

6. Outreach programmes in association with NSS unit. if any

6.1. Does the department participated in outreach
programme (details may be provided) : **Yes**

6.2. Number of students participated in this programme : **Around 35 for each activities**

7. Student support activities

7.1. Does the Department have any student
Support activity? : **Yes**

7.2. If 'No', specify the reasons :

7.3. Are the records of such activity maintained? : **Yes**

7.4. Number of students received / receiving financial assistance
from the government:

7.5. Number of field visit / industrial visit made /
student projects arranged by the department
with University permission: **Nil**

7.6. Number of students selected for summer internship/
Internship.: **Nil**

7.7. Number of popular lectures delivered by subject experts
in the department. : **Yes**

7.8. Initiatives taken for remedial programme for slow learners: **Yes**

7.9. Initiative taken by the Department to
bring out the students' talents : **Yes**

7.10. How many students have participated in national level
Sports meet. : **04 (South zone /All India)**

7.11. No. of National/State level awards won by the students : AP STATE Government
Prathibha awards-10

7.12. Whether student feedback is obtained for all courses : **Yes**

7.13. Any opportunity is given to enhance communication skills of the students. : **Yes**

8. Doctoral Programmes

8.1. Number of Scholars admitted : **Nil**

8.2. Is admission for Ph.D. done as per UGC norms : **NA**(Not Applicable?)

8.3. Number of Research scholars getting financial Assistance Provide details : **NA**

8.4. Number of Ph.D.'s awarded in last three years : **NA**

8.5. Have you introduced coursework for Ph.D.? as per UGC norms: **NA**

8.6. Do you insist on Plagiarism check : **NA**

8.7. Are research pre-synopsis presentation conducted? at the Department level? : **NA**

8.8. Whether plagiarism certificate is obtained before submission of Ph.D. thesis : **NA**

9. Research Activities

9.1. Number of research proposals sent by the faculty members to various agencies during the last three years: **Nil**

9.2. Number of research projects sanctioned during the last three years : **NA**

9.3. Total funds mobilized through projects in the last three years : **NA**

9.4. Number of ongoing sponsored projects in the Department during the last three years : **Nil**

9.5. Has the Department applied for FIST : **No**

9.6. No. of collaborative projects with other Institutions/Industries : **Nil**

10. Seminars/Conferences / webinars

10.1. Number of Seminars/ Conferences/ webinars Organized by the Faculty/Department in the last three years : **NA**

National :

International :

10.2. Number of participants in the above seminars/conferences from outside the University :

10.3. Number of papers presented per Faculty member
in the last three years : 17
National Conferences : 12
International Conferences: 05

10.4. How many international visits were made by the
Faculty members in the last three years (show Faculty,
Country visited and purpose in a tabulated form) : Nil

11. Research

11.1. Number of books and chapters in edited volumes
Publications in the last three years : 15

11.2. Number of Research papers Published in the last three
Years: 05

11.3. Highest impact factor of the article published
in last 3 years : 6.5

11.5: Has the Department/Faculty applied/granted for any patent: No
If Yes: give details

12. Any Others

12.1 Details of awards/recognition won by the staff
in the last three years : Nil

12.2. Major contribution in the extension domain : Nil

12.3. How many MoU's have been signed in the last three
years and with whom? (show in tabular form)

IQAC Remarks:

1. Recommended to Collaborate with
Indian Institute of Public Administration, New Delhi,
to hold branch in VSO, Nellore.

Whole Passed

Director, IQAC,

DIRECTOR

Internal Quality Assurance Cell (IQAC)
VIKRAMA SIMHAPURI UNIVERSITY
NELLORE - 524 324.

Sreetha K

Signature of the Head/Coordinator
HOD

Department of Political Science &
Public Administration
Vikrama Simhapuri University College
Kakuturu - 524 320
SPS Nellore District (A.P.)

W
Registrar

REGISTRAR
VIKRAMA SIMHAPURI UNIVERSITY
NELLORE - 524 324.

1. Recommended to organize Guest Lectures by inviting eminent
Speakers in the field of Political Science and Public Administration
2. Suggested to focus on Collaborative Activities with other institutions,
Universities.

S. Raghunatha Reddy

Prof. S. RAGHUNATHA REDDY Ph.D.,
Department of Commerce
YOGI VEMANA UNIVERSITY
KADAPA - 516 005.

T. Sreenivas

Prof. T. Sreenivas
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**VIKRAMA SIMHAPURI UNIVERSITY: NELLORE
ANDHRA PRADESH**

PROFORMA FOR ACADEMIC AUDIT

(2017-2019)

(Preferably type written)

1. Basic Information

1.1. Name of the Department : **Political Science Public Administration**

1.2. Year of Establishment : 2014

1.3. Number of teaching staff :04

Professor	0
Associate Professor	0
Assistant Professor	0
Academic Consultants	3+1(GF)

1.3. Number of non-teaching and technical staff :01

Non-teaching staff	1
Technical staff	0

1.4. Programmes offered:

Degree	No.
UG	0
PG	02
PG.Diploma	0
Ph.D.	0

2. Student enrollment/Attendance

2.1. Number of applications received and students admitted

Programme	2018-2019			2017-2018		
	Received	Admitted		Received	Admitted	
		M	F		M	F
UG	-	-	-	-	-	-
PG	30	5	6	39	10	6
PG. Diploma	-	-	-	-	-	-
Ph.D.	-	-	-	-	-	-

2.2. Were there any difficulties in realizing the Sanctioned strength of students? : **No**

2.3. If 'Yes', what were they? :

2.4. Is the record of attendance maintained for all the courses offered by the Department for the last three years? : **Yes**

2.5. Number of students who lacked the required percentage of attendance in the last three years : **No**

3. Curricular Aspects

3.1. Has the curriculum been updated (Once in three years)? : **Yes**

3.2. If 'No', specify the reasons :

3.3. If 'Yes', list the percentage of syllabus changes made : **25 %**

3.4. Have the changes been made in tune with the Feedback of the students/employers/alumni? : **Yes**

3.5. Whether skill/ employability based courses have been Included or not : **Yes**

4. Time-table and Workload

4.1. Are copies of the timetable for all courses offered by the department for the last three years maintained? : **Yes**

4.2. Has provision been made for **PG** student seminar(s) in the timetable? : **Yes**

4.3. Are details of seminar presentation for the current Semester available? : **Yes**

4.4. Total number of teaching hours of the Faculty/ Department/Centre :

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practicals/Labs hours
2017-18	Odd	36	36	-
	Even	36	36	-
2018-19	Odd	36	36	-
	Even	36	36	-

4.5. Average no. of contact hours / week /faculty member : 16

4.6. Average no. of hours devoted for research including project Guidance/week/faculty member : 02

4.7. Number of hours devoted for Extension Activities
in a week : **03 hours**

5. Internal Assessment

5.1. Were the Internal examination held
as per the schedule? : **Yes**

5.2. If 'No', please specify the reason :

5.3. Average number of days within which answer papers
were returned to the students after evaluation : **one week**

5.4. Are Internal examination records maintained
for all courses offered by the Faculty/Department? : **Yes**

6. Outreach programmes in association with NSS unit. if any

6.1. Does the department participated in outreach
programme (details may be provided) : **Yes**

6.2. Number of students participated in this programme : **Around 35 for each activates**

7. Student support activities

7.1. Does the Department have any student
Support activity? : **Yes**

7.2. If 'No', specify the reasons :

7.3. Are the records of such activity maintained? : **Yes**

7.4. Number of students received / receiving financial assistance
from the government :

7.5. Number of field visit / industrial visit made /
student projects arranged by the department
with University permission : **No**

7.6. Number of students selected for summer internship/
Internship. : **No**

7.7. Number of popular lectures delivered by subject experts
in the department. : **Yes**

7.8. Initiatives taken for remedial programme for slow learners: **Yes**

7.9. Initiative taken by the Department to
bring out the students' talents : **Yes**

7.10. How many students have participated in national level
Sports meet. : **04 (South zone /All India)**

7.11. No. of National/State level awards won by the students : **Nil**

7.12. Whether student feedback is obtained for all courses : **Yes**

7.13. Any opportunity is given to enhance communication skills of the students. : **Yes**

8. Doctoral Programmes

- 8.1. Number of Scholars admitted : **Nil**
- 8.2. Is admission for Ph.D. done as per UGC norms : **NA**(Not Applicable?)
- 8.3. Number of Research scholars getting financial Assistance Provide details : **NA**
- 8.4. Number of Ph.D.'s awarded in last three years : **NA**
- 8.5. Have you introduced coursework for Ph.D.?
as per UGC norms : **NA**
- 8.6. Do you insist on Plagiarism check : **NA**
- 8.7. Are research pre-synopsis presentation conducted at the Department level? : **NA**
- 8.8. Whether plagiarism certificate is obtained before submission of Ph.D. thesis : **NA**

9. Research Activities

- 9.1. Number of research proposals sent by the faculty members to various agencies during the last three years : **NO**
- 9.2. Number of research projects sanctioned during the last three years : **NA**
- 9.3. Total funds mobilized through projects in the last three years : **NA**
- 9.4. Number of ongoing sponsored projects in the Department during the last three years : **Nil**
- 9.5. Has the Department applied for FIST : **No**
- 9.6. No. of collaborative projects with other Institutions/Industries : **Nil**

10. Seminars/Conferences / webinars

- 10.1. Number of Seminars/ Conferences/ webinars Organized by the Faculty/Department in the last three years : **Nil**
- National :
- International :
- 10.2. Number of participants in the above seminars/conferences from outside the University :
- 10.3. Number of papers presented per Faculty member

in the last three years : 39
National Conferences : 30
International Conferences : 09

10.4. How many international visits were made by the Faculty members in the last three years (show Faculty, Country visited and purpose in a tabulated form) : Nil

11. Research

11.1. Number of books and chapters in edited volumes Publications in the last three years : 15

11.2. Number of Research papers Published in the last three Years : 27

11.3. Highest impact factor of the article published in last 3 years : 6.5

11.5: Has the Department/Faculty applied/granted for any patent : No
If Yes: give details

12. Any Others

12.1 Details of awards/recognition won by the staff in the last three years : Nil

12.2. Major contribution in the extension domain : Nil

12.3. How many MoU's have been signed in the last three years and with whom? (show in tabular form)

IQAC Remarks:

1. Faculty Members are advised to publish your researches in reputed Journals.
2. Apply for Research funded projects.

Whole passed

Director, IQAC,

DIRECTOR

Internal Quality Assurance Cell (IQAC)
VIKRAMA SIMHAPURI UNIVERSITY
NELLORE - 524 324.

Sreetha K
Signature of the Head/Coordinator
HOD

Department of Political Science &
Public Administration
Vikrama Simhapuri University College
Kakuturu - 524 320
SPS Nellore District (A.P.)

[Signature]
Registrar

REGISTRAR

VIKRAMA SIMHAPURI UNIVERSITY
NELLORE - 524 324.

1. Recommended for MoU's with other institutions / universities.
2. Suggested field visits by the students to different Govt offices with in the District / outside the Districts of Andhra Pradesh.

Sreenivas

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Raghu Reddy

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